— ## Social Value Provided by Bill One

Bill One Use Case Studies

Bill One is an online invoice receiving solution that helps speed up managerial decision-making. It is based on the concept of "Receive, digitize & centralize your invoices. Fast monthly closing." The solution eliminates the need to process paper invoices, allowing all invoice receipt and issuance to be done online. It also offers centralized management through a highly searchable database, which enables invoice data to be used for a range of purposes. In addition, Bill One is compliant with laws such as the Electric Book Storage Act, enabling companies to comply with changes in the law without significant burden. In terms of actual user applications, companies have, for example, used Bill One to improve the efficiency of invoice receipt

flows, which has in turn greatly improved overall workflow. They have also used its fast and accurate conversion of invoice information into data to improve productivity Furthermore, Bill One has enabled companies to establish paperless systems that can accommodate a greater variety of working styles. Bill One has experienced rapid adoption by many companies since its launch in 2020. Through Bill One, we are contributing to the digital transformation of tasks related to invoicing, and to boosting the overall efficiency and productivity of businesses. Bill One also provides benefits such as helping to realize better cost control through data utilization, and creating new sales opportunities.

Use Case 1: Improved Operational Efficiency
ASAHI FACILITIES INC.

Asahi Facilities faced significant challenges when processing invoices across its multiple locations due to the nature of the building management business; which meant 90% of its received invoices were on paper. Introducing Bill One helped the company to substantially improve its invoicing flow. Paper invoices had been received at approximately 100 of its offices throughout Japan, which are accordingly sent to the company's 27 centers, then consolidated at each branch office before final delivery to accounting staff. This process required an extremely long lead time. Additionally, collecting these paper invoices through mailing consumed time and cost, and caused problem of not being able to immediately locate where the invoices were delivered to. Bill One enabled all the payment processes to be completed online, significantly reducing lead

time and person-hours. At the company's Tokyo head office alone, Bill One has reduced the time needed to sort and check 4,000 invoices from 20 hours to just 1 hour each month, which eliminated overtime work required every month. Also, as Bill One is compliant with the revised Electronic Book Storage Act, the company was able to smoothly comply with these revisions without installing a new system.

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Use Case 2: Productivity Improvements
dip Corporation

After facing challenges with its conventional style of analog invoice processing, dip Corporation boosted its efficiency by introducing Bill One. With the COVID-19 pandemic taking hold, using Bill One enabled the company to convert over 90% of its invoices from physical documents to electronic ones, such as PDFs sent by email. PDFs, however, were being provided as image data, so the invoices still had to be visually checked against purchase information. Also, while the monthly closing needs to be handled in a very short amount of time, nearly 1,000 emails sent to the accounting staff each month needed replying to, and at the same time the PDFs also had to be renamed and stored in a prompt and accurate fashion. Introducing Bill One led to more efficient reconciliation, as the service promptly and accurately digitizes necessary information.

Bill One's ability to receive invoices on behalf of the company and automatically save data also reduced the need for staff to respond to individual e-mails and to save invoices. These improvements helped decreased overtime in the accounting department. Productivity also improved because the time saved from increased efficiency could be used to develop new accounting strategies.

Use Case 3: Realizing Diverse Working Styles
TOEI ANIMATION CO., LTD.

After invoicing was posing a barrier to enabling remote work, Toei Animation made the decision to introduce Bill One. The solution allowed paperless invoicing and helped the company in accommodating a diverse range of working styles. Toei's invoicing process previously required staff to receive paper invoices, which supervising staff had to approve and process before they were forwarded to accounting staff for payment. This analog process meant staff who had received invoices had to come to the physical workplace to have them approved, and that was a major hurdle in introducing remote work amid the COVID-19 pandemic. Bill One enabled this invoicing work to be completed online, which helped Toei Animation to launch remote work companywide. While reducing risks associated with the loss of paper invoices, the ability to check

the status of invoices online has also allowed better collaboration among staff through the service's notification function. This function has also helped in identifying processing bottlenecks and has led to other efficiency improvements. Additionally, centralized management through a highly searchable database enabled the company to smoothly handle audits.